Highfield Surgery

Dr Rajiv Wadhwa (MBBS , Bsc, MD, MRCP)
Dr Preeti Wadhwa (MBBS, FRCS, DRCOG, DFFP)

Patient Participation Group (PPG)

PPG Meeting Minutes | October 2026

Keeping You Informed – News from Your GP Practice

Dear Patients,

We are pleased to share the latest updates from our Patient Participation Group (PPG) meeting held at 1pm 23 October 2026 at our Surgery.

Our PPG provides an opportunity for patients and the Practice to work together, share ideas and help shape the services we provide. Through these regular updates, we hope to keep everyone informed about developments at the Practice, upcoming events and opportunities to get involved.

Practice News – Meet Our Team

There have been some recent changes to our Practice team.

We would like to thank Tine, our former Practice Manager, who left in May, and Waheda, our former GP Assistant, who left in September, for their contributions to the Practice. We wish them both all the best for the future.

We are pleased to welcome Simi, who will be joining us to support our cervical screening service in the next few months.

We are also delighted to announce that Dr Rana Islam, a new female sessional GP, will be joining the Practice in December.

We look forward to welcoming both to the team and further strengthening our clinical services.

Exciting News – Bringing More Research Opportunities to Our Patients

We are pleased to announce that our Practice has registered to participate in research supported by the National Institute for Health and Care Research (NIHR).

Taking part in clinical research can help improve healthcare services, develop new treatments and give patients opportunities to contribute to advances in medical care.

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Over the coming year, we have ambitious plans to develop a dedicated research team involving a GP Partner, GP Assistant, Care Coordinator and Practice Manager.

Our aim is to support 8–12 research studies over the next 12 months, including participation in at least three interventional studies.

We hope this initiative will bring additional clinical research capacity into the Practice and create more opportunities for our patients to benefit from and contribute to healthcare research.

We will keep you updated as the programme develops, including any opportunities for eligible patients to participate.

Your Voice Matters – Joining Our Patient Participation Group

Our PPG is an important link between patients and the Practice. It provides a platform for patients to share feedback, discuss healthcare services and contribute ideas for improvement.

During our recent meeting, we reviewed our PPG membership records. We identified that some patients who had indicated an interest in joining the PPG on their new patient registration forms may not have been fully aware of what membership involves.

To ensure everyone has the right information, we are improving our joining process.

What happens when you express an interest in joining?

Our Practice team will contact you to explain what the PPG does and confirm whether you would like to become a member. Once confirmed, your details will be shared with the PPG Chair, who will provide further information about getting involved.

We warmly welcome patients from different backgrounds and age groups to take part.

Your experience, ideas and feedback can help us make our Practice better for everyone.

If you would like to find out more about joining our PPG, please contact our reception team.

Community News and Recent Events

Patient Open Day – 19 September

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Despite the changeable weather, we held a very successful Patient Open Day at Manor Medical Centre on 19 September as part of our ongoing commitment to improving communication and engagement with our patients. Thank you for your support!

PPG Network Development Session – 29 October

An upcoming PPG Network Development Session will take place on 29 October at 10:00 am at the NSPCC National Training Centre.

Organised by the local NHS Integrated Care Board, the event has been expanded to include more GP practices across the city, providing an opportunity for PPG representatives to share experiences, exchange ideas and learn from each other.

We hope that working more closely with other local PPGs will help us develop new approaches to patient engagement and bring fresh ideas back to our Practice.

Patient Registration Update – NHS England List Validation

You may have noticed changes to the number of patients registered with our Practice.

As part of the NHS England Patient List Validation Procedure, GP practices are required to review patient registration records to help ensure that their patient lists remain accurate and up to date.

We have been informed of changes to the validation process affecting patients identified as inactive, with the relevant review period reported as having reduced from six months to three months.

This has contributed to a reduction in our registered patient population.

We understand that changes to patient registration records may raise questions or concerns. If you have received correspondence regarding your GP registration or believe your registration may have been affected, please follow the instructions in the letter and ensure your contact details are up to date with the Practice, and respond to the letter within the deadline, usually within 30 days if responding via the online form, or contact us.

Stay Connected – We Want to Hear from You!

Your feedback helps us understand what matters most to our patients.

NHS
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Whether you have suggestions for improving our services, ideas for future patient events or an interest in joining our PPG, we would love to hear from you.

We look forward to sharing more updates with you in our next newsletter.

Thank you for your continued support.

Kind regards,

The Practice Team & Patient Participation Group (PPG)

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